



The City of Columbus

P.O. Box 87 • Columbus, Texas 78934 • 979-732-2366 • 979-732-8213

Important Information Regarding Automatic Payments via ACH Debit

Typically, if you submit your authorization for the automatic payment of your utility bill:

By the 14th of the month – your utility payments will begin to be automatically drafted from the designated bank account during the next billing cycle/statement you receive.

After the 14th of the month – your utility payments will begin to be automatically drafted from the designated bank account during the 2nd billing cycle/statement you receive after you submit the paperwork.

You will know that the amount due on your account will be automatically drafted from the designated bank account on the next due date when your statement reads “PD BY DRAFT” (see example below). The payment will be automatically drafted on the date the amount is due.

City of Columbus
P.O. BOX 87
Columbus, TX 78934
979-732-2366

RETURN SERVICE REQUESTED

CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
GS	5506	5626	12	113.90
WA	731	731	0	15.00
SW	SEWER			13.00
GA	GARBAGE			20.53
TX	TAX			1.69

FAILURE TO RECEIVE BILL DOES NOT ENTITLE PAYMENT WITHOUT PENALTY. 5% PENALTY IF NOT PAID BY THE 10TH. IF NOT PAID BY THE CUT OFF DATE, SERVICE WILL BE DISCONTINUED.

PRESORTED
FIRST CLASS MAIL
U.S. POSTAGE PAID
COLUMBUS, TX
PERMIT NO. 62

ACCOUNT STATUS	
ACTIVE	
ACCOUNT NUMBER	AMOUNT DUE
	164.12
DUE DATE	AFTER DUE DATE PAY THIS AMOUNT
02/11/2013	PD BY DRAFT
SERVICE FROM	SERVICE TO
12/15/2012	01/15/2013
SERVICE ADDRESS	

SERVICE ADDRESS

SERVICE FROM
12/15/2012
SERVICE TO
01/15/2013

AMOUNT DUE	DUE DATE	AFTER DUE DATE PAY THIS AMOUNT
164.12	02/11/2013	PD BY DRAFT
ACCOUNT STATUS	ACTIVE	
ACCOUNT NUMBER		

PLEASE RETURN THIS STUB WITH PAYMENT

Please allow up to two (2) billing cycles/statements received before the first automatic payment is drafted from your account.